

**MCTM Board Meeting
January 24, 2013 10:00am - 5:00pm
Comfort Inn - Bozeman, MT**

Meeting began 10:10 am

Present: Hilary Risser, Don Hicketier, Laura Ascheman, Deb Wickum, Angel Zickefoose, Mandy Berens, Melissa Romano, Cliff Bara, Lisa Scott (NCTM Western Region Representative)

Excused: Marie Boothe, David Erickson

Welcome – Angel Zickefoose

Lunch Order – Angel Zickefoose

Reimbursements – Cliff

Nametags - Angel Zickefoose

MCTM Board of Directors Expectations - Angel Zickefoose

Refer to binder and Google docs if you need more explanation or have questions.

[Google Docs](#) - Angel Zickefoose

MCTM Committee Assignments – Angel Zickefoose

Edit and update 2012-13 assignments

NCTM Conference - Angel Zickefoose

April 17-20, 2013 in Denver, CO. MCTM will pay travel and expenses for 2 Board members. David will attend through the University of Montana, and Angel Zickefoose will go as MCTM President. Melissa Romano is also attending through her school district as a scholarship. Cliff Bara would be interested in attending, he will check with his district.

Reports

Minutes – Mandy

Minutes were circulated and edited from the MCTM October meeting and MCTM Annual October meeting. Hilary Risser motion the minutes to be approved, seconded. Minutes approved as edited.

Treasurer – Cliff

Profit & Loss and Account Balances were circulated and discussed.

Budget – Budget Committee Report – Cliff, Melissa

Budget for 2008-2012 was circulated and discussed, with proposed budget for 2013.

PDA –Hilary Risser & Lisa Scott

Hilary-Scheduled to be on June 10-13, in Helena with administrators' conference. Mathematical Practice focus, use last year PDAs material to help. Teacher materials, waiting to see connection with STREAM Project. OPI is willing to help with scheduling. **Lisa**-There is a Math Lead team with OPI, currently working on PDA implementation plan. The Region areas need help with schools and areas around. PDA would help Regions to give in their areas. RSEAs 2 days of PDA for mathematical practices, with presenters already trained. 2 days K-5 and 2 days 6-12. (10 Days of PDA) RSEAs will do advertising, expenses, and registration. MCTM's role would figure out cost for teaming, but would like a cost for the product/presenter.

For this scenario: MCTM would be responsible for hiring, paying, and the product. \$1000/day per presenter (portion \$250 to MCTM) RSEAs would be responsible for presenter travel, advertising, marketing, and registration. Maximum size audience 40 per presenter/room. (\$1200 w/trainer) RSEAs would be responsible for training subs. June PDA for MCTM is off due to next 6 months MCTM will commit to the Math Lead team, RSEAs, and OPI to help with Professional Development Trainings. Hilary will be the contact for the presenters. (Elementary: Angel Zickefoose, Mandy Berens, Melissa Romano, Jo Ellen Moon, Becky Berg, Karma Nelson) Deb Wickum (K-12) (High School: Hilary Risser, Lisa Scott, Cliff Bara, Leanne Yenny, Jennie Luebeck, Rodd Zeiler, Don Hicketier) Help train the train model for presenters who haven't experienced the MCTM PDA for last summer.

Lisa will email the Board after she meets with the RSEAs on Monday.

MEA-MFT & T³: Belgrade, 2013 Mandy

First planning meeting went well, Belgrade is excited to host the conference in the fall. If you have suggestions, please contact at least three people to invite them to present at the conference. Mandy will notify by email when the application to present is available. They are a little behind and are hoping to have it up and running by February. A few board members suggested names/ideas to help with presentations; Todd Morstein - Don ,

Margret Aukshun-Angel, and Lisa Scott-Names for Western Regional presents & T3 presenters.

NCTM Western Regional Report – Lisa Scott

No news to report, check their website for information or questions.

SIMMS – Cliff Bara & Lisa Scott

The committee has looked at SIMMS editors for 3rd edition would be interested in doing 4th edition. An estimated \$250,000 is needed to make a marketable product, Lisa is going to write proposal and get to Kendal Hunt. Will go forward from there. The MCTM role would be having members working on SIMMS project.

Regional Reports

Region 1-Don: nothing to report

Region 2-Deb: work on increasing membership

Region 3-Hilary, Melissa, Laura: Laura has been sending out and will continue

Region 4-Mandy: nothing to report

Region 5-Marie: need help to reach PDAs, Kim Gerrard is willing to help with PDAs

Math Contest – Marie Boothe via Angel Zickefoose

We need a Grass Range/Roundup Representative. Linda Horst is continuing to help us. Kalispell needs one as well. \$3, site is up and ready. Linda will host the MCTM writing contest again. David knows a professor who would like his students to help with the writing contest, editing process is easier.

MCTM Corporate Sponsors – Hilary Risser

Hilary is going to start at Town Pump, starting at \$10,000 to help support. We are looking for a long-term sponsorship. Also looking into a Regional Director donation, working with Linda Horst.

Leadership Conference – Laura Ascherman

This year 56 participants, not as many as in the past, lot of STEM presenters. The format is hour and a half sectionals to allow more time. It allows less presenters but longer sectional information. The Math and Science presidential awardees will be introduced which is new. After this weekend the committee will look at options for participants.

Membership – Cliff Bara

Lisa Wood did resign, Cliff will be in charge now.

MLC –
Nothing to report.

Newsletter - Angel Zickefoose

Newsletter items/Assignments/Deadlines – Angel

Timelines and deadline are still an issue. January will not have a feature article. Angel would to add a 1st of the month deadline, 10th of the month publication date. Hilary will help keep track of time lines and articles received.

Native American Scholarship –David Erickson

“It is my pleasure to announce that the scholarship committee selected from among two nominations this year and awarded the \$500 scholarship to Jordan Hugs who Hilary Riser recommended. Jordan attends Montana Tech in Butte and is a member of the Crow Indians.”-David Erickson

Scholarships – Angel Zickefoose

The scholarship committee now has deadlines. Jim Hamlin has resigned as chair on the Scholarship Committee. Fred Longhart and David Erickson are on the Scholarship committee, they will continue to review the applications and communicate with Cliff on awardees. (Early Career, Teacher Scholarships, and Karen Longhart Scholarship)

Election Committee – Laura Ascheman, Deb Wickum, & Don Hicketier

1 from Region 4, 1 for K-4, 1 at large: 3 Board Members total

Nominations were as follows:

Mary Ellen Fischer, Title 1 teacher in Helena, Region 3

Pam Murnion, 1st grade teacher in Helena. Region 3

Jennifer Brackney, Middle School teacher in Billings, Region 4,

Troy Voeller, High School in Fairfield, Region 2 -Deb is confirming acceptance

John George, High School in Helena, Region 3

Laura is doing reminders for election candidates. Don will contact Rodd to confirm he can set up election ballot for April.

Small Classroom Grants – Angel & Mandy

There are 4 awardees, because we did not have more than 4 applicants. One award per Region is the goal of MCTM. All grants were awarded due to only 4 applicants.

Business:

Procedure Manual Revisions – Angel

Will come back to in June, take a look at committees and make suggestions.

STREAM Project – Lisa Scott/Angel

A project to help mentor teachers/seed teachers promote Montana CCSS with 4 learning modules:

Mathematical Practices, Number Content, Ratio and Proportion, Professional Growth and learning

Board member responsibilities –

Cliff

- Membership duties
- Welcome email to new members
- Look at Procedure manual
- Register for NCTM Conference
- Talk to David about Longhart Scholarship
- Fix Budget form; add/delete, update

Deb

- Contact Troy about election committee
- Social media networking for MCTM marketing
- Look at Procedure manual

Laura

- Look at Procedure manual
- Write Leadership follow article for March newsletter
- Email election committee for bios by March newsletter
- High school lesson plan for May
- Social media networking for MCTM marketing

Don

- Figure out Region 1 list
- Contact Todd for MEA-MFT
- Contact schools for Math Contest
- Contact Rodd for Election Ballot online
- Feature article for May

Hilary

- Submit lesson for May newsletter

- Help Angel on timeline for newsletter
- PDA list for Math Leadership Team
- Run March math contest at Tech
- Send Town Pump Sponsorship letter
- Submit MEA-MFT presenter
- Twitter/pinterest

Angel

- Contact OPI/phone list for Regional schools
- Update Committee list
- Look at Procedure Manual
- Send letter to RSEAs for contact
- Contact Margret Auction for T3 & talk to Science teacher for MEA-MFT conference

Mandy

- Send Tony link for Nov. Lesson & October Meeting
- March newsletter duties
- Look at Procedure Manual
- MEA-MFT duties (Cathy email for T3, Keynote Speaker, T3 presenters, email when presenter application goes out)
- Check on NCTM consignment
- Small classroom grant letters to winners, principal name/letter
- Check MEA-MFT presenter list to see if they are Board members; report to Cliff

Next Meeting: TBD

Workday at MLC, Reality & Visions Meeting, Board Meeting -

Adjourn: 2:49 pm

MCTM Committees 2012-2013

<p>Budget Committee Cliff Bara – Treasurer Melissa Romano – Board member David– NCTM Representative</p>	<p>Dean Preble Award Committee Cliff Bara – Treasurer Deb Wickum – Board member Marie Boothe – Board member</p>
<p>Math Contest Marie Boothe – Board Liaison Linda Horst – Contest Director Site Directors – Billings: Jennifer Brackney; Glasgow: Marie Mavencamp; Grass Range: ???; Great Falls: Satinee Lightbourne; Havre: Mary Wagner; Helena: John George; Livingston: Erik Johnson; Missoula: Chip Rinehart; SE/Plevna Schools: Marie Boothe; Sidney: Yvonne Gebhardt; Southwest: Hilary Risser</p>	<p>Leadership Conference Committee Beth Thomas – MSTA Shelly Kelly – MSTA Laura Ascheman - MCTM Laurie Enebo – MCTM Angel Zickefoose – MCTM Ellen Rose – MCTM Lori Chapman – MCTM</p>
<p>Membership Chair: Cliff Bara</p>	<p>Webmaster - Tony Riehl</p>

<p>Newsletter Editor: Angel Zickefoose</p>	<p>Native American Scholarship Committee: Beth Burroughs – MCTM member David Erickson, Board member Ed Sugg –MCTM member</p>
<p>NCTM Representative: David Erickson</p>	<p>Elections Committee (needs to find new members for Board from Region 1 & II and college/university) Laura Ascheman, Deb Wickum, Don Hickethier. Melissa Romano</p>
<p>PDA Committee Hilary Risser – Chair Mandy Berens–K-4 Representative Angel Zickefoose – 5-8 Representative Deb Wickum - HS Representative</p>	<p>Marketing Committee Deb Wickum Laura Ascheman Melissa Romano Hilary Risser</p>
<p>SIMMS Cliff Bara – Treasurer Gary Bauer Lisa Scott – Chair Angel Zickefoose Johnny Lott Maurice Burke</p>	<p>Small Classroom Grant Committee Mandy Berens - Chair Don Hickethier – MCTM Laura Ascheman – MCTM</p>
<p>Scholarship David Erickson - Past President, Fred Longhardt</p>	<p>MEA-MFT Conference Chairs: Mandy Berens & Lisa Wood</p>