

MCTM Board Meeting Agenda
October 14, 2015
Billings , MT - Lincoln Center

Meeting begins: 10:00 am Billings, MT

Present: Jennifer Brackney, Melissa Romano-Lehman, Jordan Graves, Cliff Bara, Pam Murnion, Hilary Risser, Heidi Horak, Angel Zickefoose, Leslie Bogar, John George, Matt Roscoe, Jason Stewart, Jake Warner

Welcome – Melissa

- With regret, Melissa is stepping down as president because of the time commitment. Angel and Hilary will absorb her duties until Hilary takes over next year.

Reimbursements – Cliff Bara

Reports

Minutes from August Meeting – Jennifer Brackney

- A motion to approve the January 2015 minutes made by Angel, a second by Hilary, Motion passes.

Treasurer – Cliff Bara

- Profit & Loss, as well as MCTM account balances and scholarships balances were circulated and discussed.

Budget – Cliff Bara, John George, Melissa Romano-Lehman

- This committee is currently working on a budget for approval in January.
- Melissa will be stepping down from this committee with her departure. Matt R. will replace her.

Math Contest – Jennifer Brackney/Hilary

- Hilary list update and university department heads update
 - Hilary will polish up our list and then send it out to the department heads across the state. We plan to offer this for \$1 a name. Our list currently has 98 students.
- Do we want to do both 10th and 11th graders next year?
 - We will make a decision on this at our January meeting after we have seen what interest is generated this fall.

Matt would like to develop a student branch of MCTM. One of the jobs of this group

would be to generate a test bank for our test writers to comb for questions in June. They could then meet in the fall to reexamine and proof. Matt will draft a budget and proposal for our January meeting.

OPI Update - Jake Warner

- Math Matters Montana - Discourse and Collaborative Grouping, January or February
 - They are looking for leaders across the state who are willing to present close to home
 - If you are interested in presenting, contact Jake
- MSP request for proposals - Applications due by December 15th

MBI/MCTM/PDA- Hilary

- Interest has been dwindling over the last few years in our PDA.
- This year, Angel and Jennifer presented on our behalf.
- Jordan made a motion to we pay MBI presenters \$250 plus milage to present at MBI on MCTM's behalf, John seconds, motion passess

Montana Math Camp - Jennifer, Hilary, Angel

- August 10th and 11th 2016
- Unconference Structure
- OPI/College Credit
- #MTMath

Region 5 - Leslie

- There is a struggle in this region to recruit and keep members from this region because of their geographical barriers. Leslie is looking for ideas to generate interest in her region.

Partnership - Matt

- Math Teacher Circle - expanding from 2 Montana Circles to 4 with additional grant funding (Helena/Great Falls and Polson/Kalispell) and a summer academy with a year long commitment to ongoing involvement.
- Leslie makes a motion for MCTM will continue to support through providing OPI Credits, and access to our membership through email, Jennifer seconds, motion passes

Leadership Conference – Pam Murnion, Angel Zickefoose and David Erickson

- January 22nd and 23rd, 2016
- Comfort Inn in Bozeman
- Student Centered Investigations: Planning, Managing and Evaluating for Success
- Suggestion for Keynote: Paul Anderson, Science teacher from Bozeman and/or Craig Beals, Science teacher from Billings
- Might have dinner/cocktails catered in on Friday night to keep people around and visiting

Membership – David Erickson

- **We currently have 317 members**
- **We will draw 5 names from attendees at our annual meeting for a free 1 year membership**

MEA-MFT - John George

- MCTM Booth - Hospitality Room, Sign Up - SHS 120
 - Cliff will man the table in the hospitality room to sell memberships till 10:00
- Trivia Night - Jennifer Brackney
 - All set, will start shortly after 8:00 (when teacher of the year ends)

Native American Scholarship – Angel Zickefoose

- Letters are ready to go out to schools looking for applicants
- A discussion of changing the requirements on this scholarships to get more application. Angel will find out where this scholarship originated and discuss this with the committee.

Scholarships – Cliff Bara and Angel Zickefoose

- Student Scholarships for the Math Contest - we are still missing a few from this last years contest
- Teacher Scholarships -Ryan Swenson, Capital High School, Helena (\$400) for NCTM Annual Conference in Boston, April 2015.
- Early Career Scholarship - None have been given out

Elections Committee - Leslie Bogar

- **Region 3 and an Elementary (K-4) director for our elections in the spring.**
- **Nominees**
 - **Brooke Taylor - Region 4, High School**
 - **Rusty Bowers - Region 2, High School/Administrator**
 - **LeAnne Yenny - Region 3, Middle School**
 - **Becky Berg - Region 4, Elementary**

NCTM Representative – Angel Zickefoose

- Annual meeting will be in San Francisco in the spring
 - MCTM pays travel expenses for two board members to attend the NCTM annual meeting each year and represent MCTM at Delegate Assembly.
- Leader's Affiliate Conference
 - MCTM will pay the expenses for this conference for two board members to attend this conference next summer. Angel will pass on the dates once she has them.
- We received \$112 reimbursement for being in the NCTM Circle

Small Classroom Grants – Cliff Bara, Jennifer Brackney, Heidi Horak

- There are 5 grants available for members to apply for
- Applications are submitted to a Google form online
- We gave two away this last school year

Dean Preble - Cliff Bara

- Dean Preble - Always looking for nominations, we currently have one nomination for next year's award

Blog - Angel Zickefoose - mctmnewsletter.blogspot.com

- Our new format seems to be working well
- Suggestions, let Angel know

Social media - Hilary Risser, Melissa Romano, Heidi Horak

- The passwords for all of these accounts can be accessed by all board members - contact Hilary for this information
- mctm.montana@gmail.com
- Facebook - Angel administrator
- Twitter - MCTMathematics - Hilary
 - We are still trying to track down the password

Business:

- **Alternate for each board member**
 - All board members need to have an alternate set up incase they cannot fulfill their responsibilities. Please check at the link to make sure you have someone and that your contact information is correct.
- **Board Responsibilities**
- **Election Committee Language (By-laws, Procedure Manual, and Policy Manual)**
 - **By-Laws Language:** ARTICLE IV. Elections - An election committee of five (5) people, each from a different regions and a different grade level of at least three (3) shall be named by the president. The election shall be conducted through ballots sent by mail with the ballots mailed to all paid-up members by March 1st at least five (5) weeks prior to the spring Board meeting of each year. Due date for return of ballots shall be March 15th of each year. three

~~(3) weeks prior to the spring Board meeting.~~ All ties shall be resolved by vote of the Board. The election committee shall solicit names of MCTM members to serve as candidates for all positions that are open. The election committee shall propose ~~two~~ candidates for each vacancy. Further nomination will be accepted from the floor at the annual meeting.

- A motion to present the proposed changes to the membership for vote is made by Matt, Pam seconds, motions passes
- **Policy Manual Language:**
- **Committee Sign Up**
- **D & O Insurance**
 - has expired, Cliff is currently working on finding a new policy
- **Credit Card**
 - Cliff will add Hilary to our credit card and bank account

Adjourn: 3:45