

**MCTM Board Meeting Agenda
October 18th, 2017
Missoula, MT**

Meeting begins: 10:00 A.M.

Location: Room 211 in the Native American Study Center

Present: Cliff Bara, Jordan Graves, Shari Kepner, Holly Redman, Leslie Bogar, Heidi Horak Hilary Risser, Angel Zickefoose, Marisa Franklin (OPI), Sandie Gilliam (Western I Regional Director for NCSM)

Welcome - Hilary Risser

Lunch - Walk over to food court at noon

Reimbursements - Cliff Bara

Reports

- **Minutes** - Heidi Horak
 - Angel moved to accept the minutes, Holly seconded, motion passed
 - Clarification over the reason why we scheduled online board meetings: Travel, attendance and cost were several reasons for this trial
- **Treasurer - Cliff Bara**
 - \$100 gift card for Cookie at Troy for her continued support of MCTM from President's Discretionary fund
 - Brochure for Recruiting Members
 - Account balance sheet was dispersed
 - Investments are growing
 - Profit/Loss sheet for fiscal year were dispersed
 - Anomalies were discussed
 - Bank Service charge was investigated and corrected
 - Computer & software expenses

- Annual Meeting will see Profit/Loss from general meeting to general meeting
- Longhart Memorial Scholarship & Small Classroom Grant Balance sheet was dispersed
- Cliff needs a specific "WRITE SO&SO A CHECK" e-mail, don't CC him to any other e-mails
- **Budget** - Cliff Bara, Brooke Taylor, Matt Roscoe
 - 2017 Budget Sheet was dispersed
- **Dean Preble Award** - Cliff Bara, Jordan Graves, LeAnne Yenny
 - Mary Buck received the award for 2017
- **Math Contest** - Shari Kepner
 - Spent about three hours putting together the list of names for our Contest
 - 14 9th graders
 - 106 10th graders
 - 69 11th graders
 - Last year we charged \$1 per name for "the list"
 - Should we keep doing this?
 - Roughly 200 names this year sold to 2 schools in Montana
 - Continue to do this
 - Two different forms, to help with the paperwork and data entry
 - Digital Copy (To cut down on data entry)
 - Paper Copy
 - South East Contest donated money to purchase two different Grade Master machines
 - Need new South East Contest director
- **OPI Update** - Marisa Franklin
 - Standards, Teacher Learning Hub, Math Matters, Standardized formative assessments, Math Newsletter, Portal Calendar
 - Standards
 - "Rebranding" our the math standards
 - Coding is added at the end of the standards
 - Welcome to input
 - Teacher Learning Hub
 - Virtually Guided Groups Courses
 - For groups of teachers to work on together
 - Facilitated Courses
 - STREAM Math Courses

- Self-Paced Courses
 - Math Matters
 - Only contract with independent contractor, change in August
 - Growth Mindset
 - Formative Assessment
 - ACT Meeting to set proficiency levels
 - ACT Prep tests
 - SMARTER Balance also has practice tests
 - SMARTER Balance practice claims
 - Montana Professional Learning
 - MTPLportal.org
 - Virtual Math PLC
 - Meets the 4th Tuesday of each month at 3:45PM
 - Discussed MAP/STAR test and timeliness of scores
- **M-Cubed** -Hilary Risser, LeAnne Yenny, Jennifer Brackney and Heidi Horak
 - 33 individuals attended. We made \$288.94
 - 22 people answered the survey
 - Discussions were not well liked. How can we improve that for next year?
 - Grade band discussions were hard to find a topic
 - Opposite of last year
 - Board members, principals/colleagues, and Newsletter were how they heard about it
 - 54.5% said they didn't want an Eastern Montana Site. 4 that wanted it said Billings. One Glendive, one Miles City/Sidney
 - Dates and times are all an issue, but everybody said that they would want to come back
 - Going to try dates in June
- **MEA-MFT** - John George
 - Replace John George, position starts in January
 - Duties of the two positions, John George is Program Chair
 - Program Chair - Works with MEA-MFT get sectionals and schedule sections
 - Schedule Keynote
 - Meet in with other program chairs

- **Conference Chair**
 - Get room blocks
 - Get food
- Pick up Peter Lijedal at Hilton Garden Inn
 -
- Hospitality ROOMS are (room 39) shifts 10/19
 - 8AM - 10AM
 - Holly Redman
 - 10AM - Noon
 - Heidi Horak
 - Keynote speaker
 - Introduce:
 - Hand out stickers: Angel Zickefoose, Heidi Horak
 - Door at lunch
 - Leslie Bogar
 - 3PM - 5PM
 - Marisa Franklin
- Hospitality shifts 10/20
 - 8AM - 10AM
 -
 - 10AM - Noon
 - Hilary
 - Noon - 2PM
 - Jordan Graves
 - 2PM - 4PM
 -
- Drop Peter off at the airport after 4 on Thursday 10/19 - Heidi Horak
- Next year keynotes ideas
 - Classroom Chef
- **Scholarships** - Angel Zickefoose, Fred Longhart, David Erickson
 - Giving out scholarships
 - Karen Longhart this year - Shari Kepner & Jennifer Brackney
 - Not many teacher scholarship benefits
- **Elections Committee** - Leslie Bogar, Jordan Graves, Matt Roscoe
 - Jordan Graves, Heidi Horak, and Matt Roscoe - term up Summer 2018

- Need: Region 1, Region 2, Higher Education Rep
- Nominees so far:
 - Lynne Ogden-Rider, Kalispell, 5-8, Region 1
 - Tom Redmon, Hamilton, K-4, Region 1
 - Bob Griffith, Great Falls, 9-12, Region 2
 - Dave Thomas, Great Falls, 13 up, Region 2
 - Jake Warner, Helena, 9-12, Region 3
 - Beth Walsh, Helena, 5-8, Region 3
- **NCTM Representative** - Angel Zickefoose
 - NCTM conference will move to fall in 2020
 - National NCTM conference April 25-28, 2018 conference will be in Washington DC
 - INNOVATE Conference in Las Vegas in November
 - MET grants (Mathematics Education Trust)
 - Conferences, Research, classroom activities
- **Small Classroom Grants** - Heidi Horak, Becky Berg, Brooke Taylor and Leslie Bogar
 - Change the link on the website
 - One new one to review
- **Blog** - Hilary Risser and Angel Zickefoose
 - Posting things regular
- **Social media** - Heidi Horak, LeAnne Yenny, Becky Berg
 - Math Jokes :)

Business:

- **National Council of Supervisors of Mathematics (NCSM) - Sandie Gilliam**
 - NCSM benefits and detractors
 - Reasons why members have joined
 - Multiple resources are good for members
 - Professional duties dictated the need for membership
 - Reasons why members left
 - Didn't get support from districts to attend conferences
 - Reasons why people haven't joined
 - Name of the group - Didn't feel like NCSM was an appropriate fit to professional duties
 - Anyone who is a **leader** of Mathematics Education should

- be a member of NCSM
- "Feel like a Professional"
- Use practical new teaching methods and techniques
- What does NCSM do?
 - Big Emphasis on Leadership
 - Individual -
 - Discount to NCSM event, access to archived presentations
 - Position Papers
 - weekly access to the the Marshall Memo
 - NCSM Journal 4x a year research based articles
 - Kathy Seeley books about Classroom Culture and Making Sense of Math
 - Grade band Great Tasks
 - Online resources for implementing 3 act tasks
 - Coaching Corner
 - Affiliation for our state
 - Two board members have to be NCSM members, affiliation status achieved
 - Affiliate Gathering at National Conference
 - Connection with other affiliate leaders
 - Advertisement to NCSM Affiliate Network on Twitter & Facebook
 - President gets monthly newsletter to share with Affiliate members
 - Link from the NCSM Affiliate pages
 - \$85 Affiliation fee for the organization
 - Mathedleadership.org
 - [Affiliate Benefits and Responsibilities](#)
 - Affiliate Paperwork
 - No action at this point
- **Math PLC - Marisa Franklin**
 - 4th Tuesdays at 3:45-4:30 pm.
- **Set Online meetings to replace spring meeting**
 - January 8th, 2018 4:45-5:45 pm
 - MEA/MFT
 - MCubed
 - OPI/MBI
 - Treasurer/Budget

- February 5th, 2018 4:45-5:45 pm
 - Membership
 - Elections
 - NCTM Rep
 - Summit (April 20-23?)
- March 5th, 2018 4:45-5:45 pm
 - Blog/Social Media
 - Math Contest
 - Scholarship/Awards
- **Social meetings - Leslie Bogar, Becky Berg, Holly Redman**
 - Frustrating because it was Sidney Math Department & three other people. Some people couldn't make it because it was on a Wednesday. Picking a day is a struggle. More expressed interest
 - Going to try it again
- **Term Limits - Leslie Bogar**
 - Certain grade bands and certain regions are difficult to recruit
 - Leslie moved that the annual meeting tomorrow to have membership vote include official communication from the MCTM board for ALL elections, Heidi seconded, motion passes.
- [Alternate for each board member](#)
- [Committee Sign Up](#)

Adjourn: 3:20 PM