

MCTM Visions and Reality Meeting
Montana Learning Center at Canyon Ferry Lake
June 10, 2011

Meeting began at 7:35 p.m.

Present: David Erickson, Laurie Enbo, Marcia Anderson, Beth Burroughs, Melissa Romano, Rodd Zeiler, Marie Boothe, Laura Ascheman, Jim Hirstein, Lisa Wood, Angel Zickefoose, Mandy Bighorn

Absent/Excused: Marcia Welliever, Cliff Bara, and Renee Floyd

Income Generating:

- Small Classroom Grants **Mandy**
 - Use to help increase membership
- NCTM Affiliates Grant **Lisa**
- T³-Apply for in Fall 2011 for Billings **Lisa Wood, Lisa Scott**
- MCTM Math Contest Sponsor **Lisa/Marie**
 - Email Lisa ideas for businesses statewide

Professional Development:

- E Seminars- Spring 2012 **Lisa**
- T³ – Oct. 2012 **Lisa**
- Leadership Conference, Key idea: Technology-Jan. 2011 **Laurie, Angel**
 - Ideas for 2012/2013
- OPI/MCTM Common Core Partnership-MSP Grants **Jim, Beth, Angel, Cliff**
- SIMMS/IPADS/Internet based **Rodd, Marcia**
- MLC Camps-Family/MCTM Partnership Camps **Melissa, Laura, Rodd**
 - PDA: possible time change (July)
 - Modify current PDAs

MEA Sectional Ideas:

- How to write a classroom grant (Target)? **Mandy, Angel**
- Where to find Professional Development Opportunities?

Memberships:

- Where are we at, how to we increase new teachers, continuing old memberships?
- On line membership: Pay Pal **Rodd**
- Highlight what people are getting with their membership

Middle school component:

- Before it's to late grant-David
- PDA-Check with Cliff on enrollment
- Master's Program-starts in Sept. 2011

David will email a template for responsibilities assigned.

Adjourned: 9:45 p.m.

MCTM Board Meeting
Montana Learning Center at Canyon Ferry Lake
June 11, 2011

Meeting began at 8:33 a.m.

Present: David Erickson, Laurie Enbo, Marcia Anderson, Beth Burroughs, Melissa Romano, Rodd Zeiler, Marie Boothe, Laura Ascheman, Jim Hirstein, Lisa Wood, Angel Zickefoose, Cliff Bara, Mandy Bighorn

Absent/Excused: Marcia Welliever, Renee Floyd

Welcome and Introductions

Cliff Bara handed out reimbursement vouchers to members

Passing of the notebooks: David will check with Renee or possibly give Laura Ascheman a new one, Marcia Welliever will pass hers to Rodd Zeiler, and Laurie Enbo will pass hers to Marie Boothe

Reports

- **Minutes** – Mandy
 - Motion moved to approve from January Board Meeting, seconded.
- **Treasurer** – Cliff
 - MCTM Account Balance circulated and discussed with no changes.
 - MCTM Profit & Loss Comparison report was circulated and discussed with no changes.
 - Cliff purchased new computer and software including QuickBooks, which came with a three-year warranty.
 - Update Tri-Fold for Membership
- **Budget** – Budget Committee
 - The committee will meet in October 2011, final budget set in January 2012.
- **Membership** – Lisa W
 - There are 374 current members, 99 behind in renewing, Lisa is working on contacting renewals and finding members with a current email. If members do not have a current phone number or any contact information their name was removed due to showing lack of contact information.
 - Board Members consider benefits of joining NCTM as well.
- **Election Committee report** – David for Marcia
 - Response was double last years due to Postcard without voter's name
 - Consider Electronic Voting in the future to increase voter turnout
 - Leaving members: Laurie Enbo, Marcia Welliever, and Renee Floyd
 - Welcome new members: Rodd Zeiler- 8th Grade Teacher in Laurel, Marie Boothe-High School Teacher in Ashland, Laura Ascheman-Middle School and High School Teacher in Townsend
 - Welcome president elect: Angel Zickefoose- K-8 Math Coach in Billings

- **SIMMS update** – David
 - In Indianapolis Johnny, Maruice, as well as MCTM representatives: Lisa Wood, Lisa Scott, Jim Hirstein, David Erickson, meet to decide if it should be pursued and it was agreed to approach Kendall Hunt. Vice-President Charlie Cook was invited to visit Montana Learning Center to agree to move SIMMS material on-line, but he was unable to make it so in the future Lisa Scott and Cliff will meet with him to discuss materials. The advantage of Kendall Hunt is they have more money to invest. A sub committee of Gary Bauer, Cliff Bara and Terri Souhrada was unable to attend this meeting.
- **PDA** – Laurie per Renee
 - We currently have three registered for the Middle School and one registered for the High School. Melissa will call John and cancel the High School PDA due to only one registration. Cliff will call the one registered for High School and ask if they would like to take the Middle School PDA.

Middle School PDA, Algebra, Darlene Rector – 11-14 July Billings

High School PDA, Algebra, John George– 18-21 July at MLC
 - Where do we go from here? Change the dates, time of the year, subject, how to market attendance? Ideas for next year: offer Common Core PDA, two days, K-12, different locations, work with the MLC to promote camps for MCTM math teachers and their kids-committee consists of Melissa, Laura, Rodd
 - PDA Leader: Angel – Committee: Beth, Cliff, Jim

Break 10:05 a.m.

Reconvene at 10:20 a.m.

- **MCTM Math Contest** – David for Linda Horst
 - Marie voiced a concern for remote regional areas to encourage more participation, will share with Math Contest Committee.
 - Thank you to Linda Horst for her organizational efforts regarding the Math Contest, there were nearly 5,500 participants in twelve different regions. The writing team consists of twelve people at the end of June for twenty hours of writing. These participants will receive OPI renewal units and MCTM will cover costs for hotel stay.
 - Great Falls has made their first payment for the loan of a printer.
 - David recommends MCTM Website provide specific outline and rules for Math Contests Guidelines for Directors and Participants. Math Committee needs to meet to specify students can participate in different regions, but not win because of out of region participation.
 - Motion moved to reimburse David for \$200 math scholarship, seconded.
- **MCTM Corporate Sponsors** – Lisa W
 - Please email Lisa if you have ideas for sponsors.
- **Regional Reports** –
 - **Region 1-** Jim has looked at his membership list and is going to contact members to have their information updated: address, phone, and email. He will let Lisa know of any changes. They are also preparing for the fall conference.

- **Region 2**-Marcia is teaching a class in Great Falls regarding Common Core and will advertise the MCTM Professional Development and membership opportunities.
- **Region 3**-Beth updated the Region 3 email contact lists.
- **Region 4**-Mandy has nothing to report.
- **Region 5**-Laurie has nothing to report.
- **Newsletter** - Angel
 - Angel has agreed to continue to be the editor of the electronic newsletter. There have been many positive comments regarding the electronic newsletter.
- **MEA-MFT Missoula 20-21 October 2011** – David
 - There is currently no person for General Chair in Missoula.
- **MLC** – Melissa
 - This summer there is a new family camp and finances are still a struggle and looking for fundraising ideas. Melissa piloted a third grade field trip this spring was emphasis with bird but may not going anywhere due to changes in Helena School District. MLC is looking for new Board Members other than Science and Mathematics.
- **Other**

Business:

- **Scholarships & Awards**

Dean Preble - \$300 & Life Membership

There are no new current nominees, but there are past nominees. The webpage explains nominations are due by June 15th.

David proposes to change the MCTM Teacher Scholarship Process and to revise Policy. Marica Anderson and Laura Ascheman volunteered to work in this committee and keep in contact with Jim Hamling, David Erickson, and Cliff Bara involving the following scholarships:

Karen Longhart Memorial Scholarship

Teacher Scholarships - \$200- for In-state, \$400 for Out-state for total amount up to \$2,000

Early Career Scholarships - \$500

Native American Scholarship- \$500
- **Affiliates Conference** – Denver, CO, July 29-31, 2011 – Angel

Mandy will attend with Angel and work on goals and objectives for upcoming year.
- **MCTM Committee Assignments** – David

Beth has a contact that was interested in a Presenters' List regarding Common Core training for teachers in the Ronan/Pablo area on Friday, September 16. It is an all day in-service for 350 teachers in the Flathead Reservation area, with 90-minute block sessions.

David Erickson circulated the Committee assignments and committee members were revised.

Lunch 12:21 p.m.

Reconvene 1:35 p.m.

- Elections

The terms of Jim Hirstein, Beth Burroughs, and Marcia Anderson will end in June 2012. A Region 1 and 2 board member is needed. Jim has a committee to help with the election nominee process to report at our October Annual Board meeting; Sara Ingalls, Marcia Anderson, Vern Schlapp, and Jim will contact other suggested nominations from the board to help.

- The board is in need of State Math Contest Director.

- STARs-David for Kathy – nothing to report

- Newsletter items/Assignments – Angel

See table after Board responsibilities

- Recognitions at MEA/MFT – David

David hopes past Board Members will attend the Annual Board so they can be recognized and reconnect.

- Board members responsibilities –

David Erickson

- Send template for Vision Committees, please reply by next year
- Give Marie State Math Contest Director responsibilities
- Help Laurie with copies
- Excited for the Board this year, and help with maintaining responsibilities

Laurie Enbo

- Facilitate PDA in Billings and get OPI Renewal Units, Evaluations, and Credits
- Continue to work on Leadership Committee
- Recruit for PDA and Early Career Scholarship Nominees

Marcia Anderson

- Work on membership in Region 2 updated and encourage membership
- Work with Laura on Teacher Scholarship Committee
- PDA High School Rep
- Election Committee with Jim
- Clothing Committee with Lisa
- SIMMS/IPAD/Internet Visions
- Preble Committee
- Newsletter responsibilities
- Work on updating Board Notebook

Beth Burroughs

- Work on OPI/MSP Grant if possible and Common Core Development for Summer of 2012 with Committee
- Concentrate on Pre-Service Committee
- Send an email to Region 3 introducing Laura as the new region director
- Put out call for Native American Scholarship before deadline
- Newsletter: January-High school Lesson, May-Middle school and May-Feature Article

Melissa Romano

- Work on Teacher/Student Camp at MLC
- Newsletter: Sept. and Jan. Elementary Lesson
- Contact George regarding PDA cancellation
- Contact Glen regarding feature article for the Newsletter in March

- Correspond with Cliff and Rodd on the Budget Committee
- Rodd Zeiler
- Budget Committee
 - Work with Angel on Newsletter
 - Newsletter: Jan./March-Middle school lessons
 - Template for on-line membership with PayPal
 - SIMMS/I-PAD/Internet Based Vision
- Marie Boothe
- Contact current members of Region 5
 - Encourage new membership in District
 - Work with Lisa on Math Contest sponsors
 - Read Math Contest Director's State Job, and let David know decision
 - Dean Preble Award Committee
 - Newsletter: Quotes and Jokes
- Laura Aschemam
- Introduce to Region 3
 - Receive Notebook as new member
 - Work with Melissa on Teacher/Student Camps
 - Work with Marcia on Scholarship Committee Policy & Procedures
 - Newsletter: May- High School lesson plan
 - Email Cliff for Tri-folds to encourage membership
- Jim Hirstein
- OPI/MSP Grant Committee
 - Election Committee and contact for candidates
 - Editing and Investigating Region 1 membership list
 - Seek Present List names for Region 1
 - Duties for MEA-MFT
 - Newsletter Responsibilities
- Lisa Wood
- Follow up on E-Seminars Grant
 - Write proposal for t³ for Oct. 2012
 - Work on MCTM Contest Sponsor
 - Order Director Vests, Nametags, and Plaques for Board Members
 - Contact Pre-Service Committee in August for Goals
 - Send out MCTM Membership reminders, keep updating
 - Newsletter Responsibilities
- Angel Zickefoose
- Look at PD Presenter list, update, and send to Board; help figure out where to go with it and link it to the website
 - OPI/MSP Grant Committee
 - Chair PDA committee
 - Work with Rodd and Tony on the email version of the Newsletter
 - Contact Craig Beals about serving on Leadership Committee to represent Science
 - Contact Leadership Committee about cost
 - Nominate for Dean Preble Award
 - Recruit PDA Participants
 - Newsletter: Nov. Feature article, Common Corner, May-Elementary Lesson Plan

- Ask Cliff for copies of Tri-fold
- Small Classroom Grant Committee
- Fix Table of Contacts in Newsletter

Cliff Bara

- Correspond on OPI/MSP Common Core Grant
- Send Math Contest expensive details to Lisa Wood
- Contact Kim Hill regarding High School PDA
- Discuss with Linda Horst motels for Writing Contest
- Reimburse David \$200 for scholarship
- Updated Preble Announcement to Angel
- Stand by with Lisa Scott for SIMMS meeting
- Newsletter: Sept. High School Lesson Plan
- Select Dean Preble Award winner
- Update Tri-folds by August

Mandy Bighorn

- Edit & Email Tony January Board Meeting Minutes
- Email David June Board Meeting Minutes
- Look into NCTM Membership
- Update and Encourage Region 4 membership
- Small Classroom Grant Vision Committee
- Attend Leadership Conference and work on goals Fall
- Pre-Service Committee
- PDA Committee
- Update Notebook
- Newsletter responsibilities

□ Other

The next MCTM Board Meeting will be on Wednesday, October 19, 2011 at possibly the University of Montana.

Adjourn: 3:00 p.m.

2011-12 Newsletter	Sept	Nov	Jan	Mar	May
Feature Article	MEA-Kerry/Tony/Jim	Leadership-Angel	Common Core-Jean/David	MLC-Glen/Melissa	Math Article-Beth
Elementary Lesson Plan	Melissa	Mandy	Melissa	Mandy	Angel
MS Lesson Plan	David	Jim	Rodd	Rodd	Beth
HS Lesson Plan	Cliff	Lisa Wood	Beth	Marcia	Laura
President's Message	David	David	David	David	David
Aunt Sally	Tony	Tony	Tony	Tony	Tony
MLC	Glen	Glen	Glen	Glen	Glen
OPI Report	Jean Howard	Jean Howard	Jean Howard	Jean Howard	Jean Howard
NCTM Representative Report	Lisa Wood	Lisa Wood	Lisa Wood	Lisa Wood	Lisa Wood
Scholarships	Previous Year Report Jim Hamling	Jim Hamling	Jim Hamling	Jim Hamling	Jim Hamling
Membership Report	Lisa Wood	Lisa Wood	Lisa Wood	Lisa Wood	Lisa Wood
Board Meeting Minutes	Mandy Bighorn	Mandy Bighorn (& Annual Meeting)		Mandy Bighorn	
Dean Preble Award			Yes	Yes	Yes
MCTM Math Contest Results					Linda Horst
	Sept	Nov	Jan	Mar	May
MEA Hotel Information				Kerry/Tony	Kerry/Tony
Sectional Sign Up					
MCTM Biographies				Jim Hirstein	
MCTM Election Results					Jim Hirstein
Leadership Report				Angel/Laurie	
Common Core Corner	Angel	Angel	Angel	Angel	Angel
Jokes/Quotes	Marie	Marie	Marie	Marie	Marie