

MCTM Board Meeting Agenda

19 October 2011

Phyllis J. Washington College of Education and Human Sciences Room 224

Meeting began 10:06 a.m.

Present: David Erickson, Angel Zickefoose, Marcia Anderson, Jim Hirstein, Melissa Romano, Rodd Zieler, Marcia Boothe, Cliff Bara, Lisa Wood, Laura Ascherman, Beth Burroughs, Mandy Bighorn

- Welcome–David Erickson
- Reimbursements update – Cliff Bara

Reports

- Minutes 6/10 & 6/11– Mandy Bighorn
 - Motion was made, seconded and approved to accept minutes from Vision and Reality and Board Meeting in June 2011
- Treasurer – Cliff Bara
 - MCTM account balances was circulated and discussed with no changes
 - MCTM profit and loss was circulated and discussed with no changes
- Preble Award – Cliff Bara
 - Ellen Rose is the recipient for 2011, remind to nominate educators for this award through the website by June 2012 board meeting
- OPI–Jean Howard
 - MCTM board shares a good relationship with OPI, which is not common with some states. The meeting in October for Math and Science focused on STEM implementation with Common Core Standards regarding Science. What will MCTM's role be with the implementation of Common Core Mathematics for Montana?
- Leadership –Angel Zickefoose and Laurie Enbo: January 27 & 28, 2012 Bozeman
 - Beth Thomas from Great Falls is the Science contact for Leadership. We are on the second year of the technology cycle for professional development. Paul Anderson from Bozeman is the keynote speaker, and he is the Montana Teacher of the Year. The sessions will rotate between one and two hour breakout sessions. The non-membership fee was increased from \$150 to \$155, membership fee is \$125, and MCTM Board member fee is \$75. The link should be uploaded to the MCTM website for registration soon.
- Election Committee– Jim Hirstein
 - Jim, Beth, and Marcia have terms ending this year with higher education, Region 1, and Region 2 opening. Don Hicketier, a professor at Flathead Valley Community College, is willing to be a higher education candidate in Region 1, Hilary Riser is a professor at Montana Tech for higher education candidate but is in Region 3, no news from Region 2. Tomorrow at the annual meeting Jim will announce current nominations and ask the floor for open nominations.

- NCTM Leadership Conference – Mandy Bighorn and Angel Zickefoose
 - MCTM shares in common goals with other states on how to increase membership
 - Our three goals for MCTM to encourage membership and provide members services were: create a classroom grant, create a more useable membership list for board members, and add a social media contact such as Facebook
- MCTM Math Contest –David Erickson on behalf of state director, Linda Horst
 - Linda will be at the annual meeting to discuss
 - Lisa met with Kerry Miller regarding sponsorship for MCTM Math Contest and wrote a sponsorship letter, please read and give her feedback.
- STARS – David Erickson on behalf of Kathy Hill
 - No news to report
- PDA – Angel Zickefoose, PDA Director
 - In June we discussed possibilities about combining professional development with family camps at the Montana Learning Center. Questions regarding professional development requiring board decisions are: grade band topics, length of workshop, cost, date, and marketing. A conversation with Jean Howard will need to take place on how to help OPI and we need to check scheduling with Glenn at Montana Learning Center for available dates; June 26, 27 or August 7,8.

Break 12:10 p.m.

Reconvene at 1:40 p.m.

- MCTM Membership – Lisa Wood
 - 381 current members
 - \$150 PDA Scholarship winner from each region

Region 1	Dalia Jeude, Kalispell
Region 2	Rose-Marie Tierneg, Havre
Region 3	Mignon Waterman, Helena
Region 4	Kathleen Hodik, Billings
Region 5	Holly Redman, Crane

- Regional 2-yr membership winners

Region 1	Melissa Bender, Florence
Region 2	Sara Ingals, Great Falls
Region 3	Lynne Erickson, Broadview
Region 4	Brian Kroll, Billings
Region 5	Steve Schumacher, Malta

- MCTM Clothing – Lisa Wood
 - MCTM Vests for sale, will be reordered as sold due to cost increase
- NCTM Rep–Lisa Wood
 - Changes are due to NCTM November 1st, if not, we can take it to the delegate assembly; no concerns. Last year there were conflicts with NCTM and other state regions, please try to avoid similar schedule date conflicts. The annual NCTM conference will be held in Philadelphia, April 25-28 focusing on technology. NCTM

has active links and professional development to help support Common Core. Lisa encourages MCTM members to join NCTM.

- Scholarships – Cliff Bara
 - MCTM scholarship and expense reports were circulated and discussed
 - Karen Longhart Memorial Scholarship-not awarded this past year, committee is working for process this academic year
 - Teacher/District receiving awards-published in MCTM newsletters
 - Regional Math Contest Awardees/Universities attending
 - Marcia motions for Math Contest scholarship winners and their college announcements be posted to the MCTM website for publications and newspapers, seconded, approved
 - Native American Teaching Scholarship – Beth Burroughs
Applications were sent to each of the tribal colleges, and universities; waiting for response; Nov. 18th is the deadline
- Newsletter – Angel Zickefoose
 - Articles/lesson plans should take advantage of interactive links, Tony and Rodd will help figure out the best process for this
 - Remember the deadline for newsletter article is the 5th of November
- MLC –Melissa Romano
 - Summer camp participation was slightly increased, funding is still low and they are looking into possible sponsorship. Helena was trying to pilot a 3rd Grade field trip program, however due to job shifts they are not sure they will continue this year.
 - MCTM will donate a 5-year membership (\$100 value) for the silent auction at the annual MEA-MFT dinner.
- MEA Conference – David Erickson on behalf of Tony Riehl and Kerry Gruizenga
 - Keynote Speaker – Barbara Reys, 9 AM in Sentinel HS Theatre
 - Over 60 sessions for Math are scheduled at the conference
 - Regional site Building Coordinator Conference Planning Team Member for Billings
Tony and Kerry
 - Need a Program Chair for next three years –Billings, Belgrade, Missoula (secure keynote speaker as early as possible), there is a meeting in Jan. & May, Lisa and Mandy will co-chair this with the help of Tony and Kerry
- Other

Business

- MCTM Journal Update– David
 - 2011 The Montana Mathematics Enthusiast, Bharath Sriraman is the current editor
 - In order for people to submit articles it has to be indexed, any state journal can not be index able so Montana was taken out of the title to provide this opportunity
 - Montana Math Journal (started in 1989), members took articles and published them in a book
 - Rodd motioned to 1)Have Bharath to continue his work, 2)Allow him to change the title to "The Mathematics Enthusiast", 3) continue to have a sub-

note clarifying that the journal was formerly "The Montana Mathematics Enthusiast", seconded, approved

- Finances- David and Beth
 - What should an organization do to prevent from fraud or embezzlement? For preventive procedures Cliff will bring receipts to meetings to have two people look at recordings for receipts.
- SIMMS Kendall Hunt Update – David Erickson
 - Lisa Scott is still working with Kendall Hunt, they were unable to come to June date.
- NASSMC – National Alliance of State Science and Mathematics Coalitions – David
 - Dick Seitz requests MCTM join, take a look:

www.nassmc.org<<http://click.icptrack.com/icp/relay.php?r=31791203&msgid=147004&act=K708&c=801526&destination=http%3A%2F%2Fwww.nassmc.org%2F>

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- MCTM Annual Meeting, Noon – 1:50 PM, Sentinel High School 2nd Floor Library–David
- Budget – Cliff Bara
 - MCTM Budget and Computer Inventory list was circulated, bring questions to January board meeting
- Other
 - Next board meeting Thursday, January 26, 2012 in Bozeman, Montana

Responsibilities

Angel:

- Contact Glenn about open dates at MLC for PDA dates
- Nominate for Dean Preble
- Purse MEA sectional Pizza, Problem, and Pop with Lisa Wood
- Visit with Tony and Rodd about streaming on-line newsletter

Marcia:

- Work on encouraging Region 2 membership
- Nomination to Jim by noon tomorrow for Region 2
- March newsletter ideas
- Organize Board binder by June for new Region 2 representative

Jim:

- Election nominations
- November lesson plan for newsletter due

Melissa:

- January lesson plan for the newsletter
- Continue as MLC representative
- Work on new members for Region
- Nominate for Dean Preble

Rodd:

- January lesson plan for the newsletter
- Help streamline newsletter with Angel and Tony

Marie:

- Newsletter responsibilities
- Work on sponsorship with Lisa
- Work on new members for the Region
- Nominate for Dean Preble

Lisa:

- Nominate for Dean Preble
- Sign up for Leadership conference
- Help Angel with MEA sectional for Pizza, Problem, and Problem
- Look for banner
- Work on Sponsorship for Math Contest
- Apply for t³ grant with Lisa Scott
- Membership letters out to overdue and due members
- Coordinate at MCTM membership booth
- November high school lesson plan for newsletter, get newsletter articles in a timely manner

Laurie:

- Work on scholarship committee polices and procedures
- Promote PDA in Helena and Region 3
- Encourage memberships for Region 3

Beth:

- Find scholarship winner for Native American scholarship award
- January high school lesson plan
- Register for Leadership
- Maintain the new MCTM Facebook page

David:

- Take care of dinner for math contest people
- Work on scholarship committees
- Write president's message for November newsletter
- Work with Jean Howard on Math standards implementation plan
- Sign up for leadership
- Notify 5 new pda and 2 year membership winners

- Visit with Linda Horst about the scholarship winners for the math contest regarding press releases and permissions
- Read Lisa's draft on sponsorship regarding state math contest

Mandy

- Email Tony Board Meeting minutes to post for January and June
- Email David October Board and Annual meeting minutes
- Co-chair Program Chair with Lisa Wood for MEA-MFT the next three years
- Work on PDAs committee with Angel, specifically for Summer of 2012
- Start timeline and guidelines for Small Classroom Grants Committee with Angel and Beth
- Submit November elementary lesson plan for newsletter and summary of Board and Annual meeting notes
- Send email out to Region 4 introducing Rodd and advertising Facebook page

Meeting adjourned at 4: 35 p.m.